

Earleywood Scout Camp & Centre

Emergency Action Plan

In the case of an emergency a member of the Earleywood Management Team/Site Services Team shall take charge. In the event that no member of the Earleywood Team is on site a Leader from the Groups on site (or climbing supervisor in the event of an incident at the wall) shall take charge and shall:

1. Control the situation and summons assistance as required.
2. Clear the area of people without placing self or anyone else in danger.
3. Control the situation until the emergency services arrive and take over or until the situation is under control, if the emergency services are not required.
4. Ensure that access for the emergency services if required is clear and that all campers/climbers are moved away from the area between the site entrance and the area of the incident.
5. If a member of the Earleywood Management Team is on site liaise with them to ensure that full details of the incident and actions taken are recorded in the site incident book.
6. In the event that a member of the Earleywood Management Team is not on site, once all danger has passed and the incident is under control, contact a member of the team on one of the following numbers:
 - a. Peter Scurry on 01344 884350; or
 - b. Alan Foster on 01256 331393 or 07789 790622

Contacting the Emergency Services:

- When using the climbing wall ensure that one of the site remote handsets is available within the vicinity of the climbing compound, for all other activities the handset will be available in the box attached to the main door of the Rowney Building (the building facing down the camp site near the camp chapel). It may be possible to use a mobile telephone but be aware that reception, particularly away from the car park area of the site, is not good.
- Inform the emergency services of the type of incident and the estimated number and nature of casualties.
- The site address is: Earleywood Scout Centre, Bagshot Road, Sunninghill, Ascot, SL5 9JP.
- Wait on the line until the emergency services hang up.